

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, MAY 13, 2010 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Florence Johnson, Vice-Chairperson
Patrick Gatterman, Secretary
Dean Morgan
Michael Keckeisen

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner, Cindy
Phillippi ~ County Clerk, Shannon Riley, Michele Holmes and
Kenneth Schaufelberger.

CALL MEETING TO ORDER: The Meeting of the Adams County Highway
Department Committee was called to order by Adams County Clerk, Cindy Phillippi, at 9:00
A.M., on Thursday, May 13, 2010.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, JOHNSON, KECKEISEN AND
GATTERMAN. ALL MEMBERS PRESENT.

**ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON, SECRETARY AND
APPOINT A RECORDING SECRETARY:** *Motion by Johnson to nominate Babcock for
the Chairperson on the Adams County Highway Department Committee and to close
nominations and to cast a unanimous ballot, second by Keckeisen. VOICE VOTE, ALL IN
FAVOR. MOTION CARRIED. Motion by Keckeisen to nominate Johnson for the Vice-
Chairperson on the Adams County Highway Department Committee and to close nominations
and cast a unanimous ballot, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION
CARRIED. Motion by Keckeisen to nominate Gatterman for the Secretary on the Adams
County Highway Department Committee and to close nominations and to cast a unanimous
ballot, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion
by Johnson to have the Highway Commissioner act as the recording secretary for the Adams
County Highway Department Committee, second by Babcock. VOICE VOTE, ALL IN
FAVOR. MOTION CARRIED.*

APPROVAL OF AGENDA: *Motion by Morgan to approve the Agenda as presented,
second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETINGS (APRIL 15, 2010 REGULAR
MONTHLY MEETING AND APRIL 16, 2010 MEETING):** *Motion by Johnson to approve
the Minutes as printed of the Adams County Public Works Committee Meeting for April 15,
2010 Regular Monthly Meeting and April 16, 2010 Meeting, second by Babcock. VOICE
VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was
requested for the following Agenda items:

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
May 13, 2010 ~ 9:00 A.M.

- **COUNTY ROAD “T” ~ SCHAUFELBERGER / WOODFIELD HOME DRIVEWAY PERMIT**
- **COUNTY ROAD “O” ~ COLBURN-LEOLA CEMETERY DRIVEWAY PERMIT**
- **TIGER II GRANT**

COUNTY ROAD “T” ~ SCHAUFELBERGER / WOODFIELD HOME DRIVEWAY PERMIT: Kenneth Schaufelberger was present to discuss his request for a driveway access on County Road “T”. A video was viewed by all that were present, which showed safety concerns. *Motion by Keckeisen, work to establish alternative safe locations in compliance with driveway ordinance, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

COUNTY ROAD “O” ~ COLBURN-LEOLA CEMETERY DRIVEWAY PERMIT: Michele Holmes was present representing the Colburn-Leola Cemetery Association to discuss a request for excavation or work on right-of-way, which would allow them to fill approximately 80 feet of ditch frontage for their property that is located on County Road “O”. A video was viewed by all that were present, which showed safety concerns. *Motion by Keckeisen to allow the excavation and work in right-of-way as requested for the Colburn-Leola Cemetery Association with the provision that the Cemetery Association place warning signs during funerals, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

TIGER II GRANT: Shannon Riley representing AECOM was present to discuss the Tiger II Grant. *Motion by Gatterman to enter into a contractual agreement with AECOM and submit a TIGER II Grant for funding the Wisconsin River Scenic Byway Project, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

STH 13 BIG ROCHE-A-CRI BOAT LANDING – OWNERSHIP TRANSFER: *Motion by Gatterman to support the transfer of the State Road 13 Big Roche-A-Cri Boat Landing contingent upon continued Public Access and that there is no cost to the County, second by Johnson, VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

BIG ROCHE-A-CRI BRIDGE DETOUR: *Motion by Morgan to approve Wisconsin Department of Transportation to utilize County Road “C” & County Road “G” for use as a detour route for the Big Roche-A-Cri Bridge Project, provided the Wisconsin Department of Transportation significantly participates in the cost of an overlay on County Road “C” from State Road 13 to 7th Avenue, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PULP LENGTH WOOD FOR SALE BIDS: The following bids were received for the Pulp Length Wood For Sale:

BIDDER	HARDWOOD	PINE
RON WILLIAMS	\$ 410.00	
RON CHAMBERLAIN	\$ 1,200.00	
PAUL WILSON	\$ 500.00	
JOHN HAZA	\$ 1,102.00	
BURT COLLINS PULPWOOD	\$ 861.00	\$ 738.00

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
May 13, 2010 ~ 9:00 A.M.**

Motion by Johnson to award the pulp length hardwood to Ron Chamberlain for the amount of \$1,200.00 and the pulp length pine to Burt Collins Pulpwood for the amount of \$738.00, second by Keckeisen. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

COUNTY ROAD “Z” (18TH LANE TO WOOD COUNTY LINE) OFFERING PRICES AND JURISDICTIONAL OFFERS: NONE

COUNTY ROAD “Z” (STH 82 TO CTH “F”) OFFERING PRICES AND JURISDICTIONAL OFFERS: *Motion by Gatterman to approve offering prices as prepared by Timber-Selissen Land Specialists for parcels: 86, 190 and 195 for the County Road “Z” (State Road 82 to County Road “F”) Project, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

RESOLUTION REQUESTING STATE LAW CHANGES ALLOWING COUNTIES THE USE OF THE DESIGN-BUILD CONSTRUCTION METHOD: *Motion by Keckeisen to approve and forward to County Board a Resolution to Request State Law Changes Allowing Counties the Use of the Design-Build Construction Method, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

SALE OF EQUIPMENT ON WISCONSIN SURPLUS ON-LINE AUCTION:
Reviewed the equipment sales on the Wisconsin Surplus On-Line Auction, three pieces of equipment (Backhoe-Loader / Truck / Mower) were not released due to the sale price. *Motion by Keckeisen to release the truck and mower to the highest bidder and the backhoe-loader will be sent to Miller-Bradford & Risberg on consignment, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VEHICLE MOUNTED PORTABLE CHANGEABLE MESSAGE BOARDS: *Motion by Gatterman to purchase two portable changeable message boards from WANCO (Model #WVMB 3x8-10) for the amount of \$7,828.00 each, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

2011 ROAD PLAN: *Motion by Keckeisen to approve the 2011 Road Plan as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR, MOTION CARRIED. (See Attached)*

2011 ASSET REPLACEMENT SCHEDULE: *Motion by Keckeisen to approve the 2011 Asset Replacement Schedule as revised by the Highway Committee and to dispose of Equipment #394 in 2010, second by Babcock. VOICE VOTE, ALL IN FAVOR, MOTION CARRIED. (See Attached)*

REVIEW 2009 HIGHWAY EQUIPMENT REVENUES AND EXPENSES:
Reviewed the following reports:

- Machinery Operations Summary Report 1995 to 2009
- Machinery Operations Detail Reports 2004 to 2009
- Machinery Operations Detail Reports 1/1/09 to 4/30/09 & 1/1/10 to 4/30/10

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Crackfilling on CTH “G” (STH 21 TO STH 82)
ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
May 13, 2010 ~ 9:00 A.M.

- Removing Stumps on CTH “Z” (STH 21 to CTH “F”)
- Land Acquisitions CTH “Z” (STH 82 to CTH “F”) & (18th Lane to Wood County Line)
- CTH “J” Construction in progress
- CTH “Z” (STH 21 to 18th Lane) nearing paving
- Chip Sealing in Waupaca County week of 5/17/10

FINANCIAL REPORT: *Motion by Gatterman to approve the May 2010 Financial Report as audited, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the May 6, 2010, Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Johnson to approve the check summary report / vouchers as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

ADJOURN AND NEXT MEETING DATE: *Motion by Johnson, second by Morgan, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, June 10, 2010 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:27 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

